

Holme Low Parish Council
Minutes of the annual meeting held on Tuesday 10 May 2016 at 7.30pm at Silloth Community Hall

Present: Cllr. J. Graham

Councillors

Cllr. D. Findlay (DF), M. Wright (MW), A. Sowden (AS) & N. Dainton (ND).

Also present: Wendy Jameson – Parish Clerk (WEJ), PCSO Peter Nichol & Cllr. John Cook.

1.	Election of Chairman of the Council Cllr. J. Graham was elected as Chairman of the Council.	
2.	Chairman’s Declaration of Acceptance of Office Cllr. Graham signed the Declaration of Acceptance of Office.	
3.	Apologies Cllr. M. Pearson. Cllr. Findlay apologised for missing the litter pick event.	
4.	Declaration of Interest None.	
5.	Exclusion of Press & Public None.	
6.	Election of Deputy Chairman of the Council Cllr. D. Findlay was elected as Deputy Chairman of the Council.	
7.	Appointment of representatives to outside bodies Longcake Education Foundation – Cllr. M. Wright. Sea Dyke Charity – Cllrs. J. Graham, D. Findlay & M. Pearson. Hellrigg Community Fund Panel – Cllr. A. Sowden. Neighbourhood Forum – Cllrs. M. Wright, A. Sowden & J. Graham.	
8.	Minutes RESOLVED that the minutes of the meeting held on the 9 February 2016 be confirmed as a true record and signed by the Chairman.	
9.	Matters Arising Cllr. Wright questioned why the cost of the laptop and printer was more than the grant received from the Transparency Fund. The cost included VAT which will be reclaimed and also software for the computer which would be reclaimed from the Transparency Fund.	
10.	Police Report The Police Report was circulated by email and PCSO Peter Nichol was also present at the meeting. Speeds of 100mph had been recorded on the speed detection device within the 30mph zone at Barracks Bridge. The van has been out. The speed detection device will also be sited at Causewayhead to monitor the speeds. It was questioned whether the speed detector vans are meant to be visible to motorists. It was also questioned whether a sign could be put up to indicate when motorists are exceeding the speed limit. PCSO Nichol explained the Neighbourhood Speed Watch scheme. The device is set up by the Police, operated by volunteers and records the speed of motorists. Letters are then sent to offending motorists. The most effective way to tackle speeding is to identify problem areas, notify the Police, who will put a monitoring device in place and then send the van to take	

	action. Harrison's and Armstrong's wagons are often seen coming from the Docks without their loads covered. The matter should be reported to Environmental Health department at Allerdale.	WEJ
11.	Cheque Signatories It was agreed that Cllrs. J. Graham, M. Wright and D. Findlay continue as cheque signatories.	
12.	Annual Subscriptions The Parish Council agreed to renew the Annual subscription to CALC for 2015/16 of £130.	
13.	Requests for financial assistance None.	
14.	Payment of Accounts Cheque payments to 10 May 2016 were approved for payment by the Parish Council.	
15.	Accounts for the Year Ended 31 March 2016 Accounts for the Year Ended 31 March 2016 were approved by the Parish Council and the Chairman was authorised to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the Year Ended 31 March 2016.	
16.	Review of effectiveness of the internal audit The Parish Council reviewed the effectiveness of the internal audit and is satisfied with the current system, whereby Mr Thackeray carries out the annual internal audit on behalf of the Parish Council.	
17.	Annual review of risk assessments The Clerk had produced a risk assessment and management report which was reviewed by the Parish Council. The Council are no longer responsible for any bus shelters which can therefore be removed from the risk assessment. The risk assessment report was agreed by the Parish Council.	
18.	Correspondence a) CALC Circular – February 2016. b) Cumbria Flood Factsheet – Cockermouth Flood Information Bulletin – Issue 6. c) North West Coastal Access Monthly Update: February 2016. d) Waver/Wampool proposed water level management board – Newsletter February 2016. e) ACT Gazette – Issue 23 Spring 2016. f) Clerks & Councils Direct – March 2016 Issue 104. g) Solway Coast AONB – Ranger Service Events Letter – March/April 2016 – Issue 63. h) Progress Report released by the West, North and East Cumbria Success Regime – February 2016. i) CALC Circular – March 2016. j) CALC Circular – April 2016. k) Connecting Cumbria Newsletter - l) Radioactive Waste Management – E-bulletin 21 April. m) Tidelines – Newsletter of the Solway Firth Partnership – Issue 44 Spring/Summer 2016. n) Clerks & Councils Direct – May 2016 Issue 105. o) Hopes Auctioneers – Lettings of Stints and Grassland by Auction will be held on Wednesday 30 March 2016 at 7.00pm at Hopes Auction Mart, Syke Road, Wigton. p) Sue Hayman – Concerns have been expressed over news that Reays will no longer be providing a bus service between Skinburness to Workington. Copy of response received from Reays provided. q) Great North Air Ambulance – Letter of thanks for the donation of £100.	

- r) Cumbria County Council – Reay’s service 60 – Email from Mark Hodgkiss regarding issues with an article in the press.
- s) CALC – re: 3 tier meeting will take place on Thurs 24 March at Cockermouth Town Hall from 7pm. Agenda and minutes etc to follow.
- t) Allerdale three tier meeting March 2016 – Minutes from the meeting held on 7 January 2016, copy of presentation by Nicky O’Connor from NHS Trust Development Authority and agenda for meeting on 24 March at Cockermouth Town Hall.
- u) CALC – Third communication from the SAAA (Smaller Authorities’ Audits Appointments) which gives updated info and new website address.
- v) Letter from Norman J Thompson who is co-ordinating the Queen’s 90th Birthday Beacons.
- w) WNE Cumbria Success Regime: Key challenges and baseline facts and figures document. The document can be viewed at www.successregimecumbria.nhs.uk/news/publications
- x) Integrated Transport – Reay’s Service 60: Skinburness – Silloth – Maryport – Workington. Email to confirm that Reay’s will re-introduce the current timetable on the service 60 from 28 March. Reay’s will be monitoring the service and a new timetable is likely to be introduced.
- y) CALC – DCLG has announced a new limit for 2016/17 under s137 of the 1972 Local Government Act as £7.42. Copy of NALC’s briefing attached.
- z) CALC – Carlisle solicitors Burnetts are offering free legal advice to anyone needing it in connection with the floods.
- aa) CALC – Copy of revised Financial Regulations from NALC. Also a copy of briefing note.
- bb) Information and advertisement regarding the recruitment of Multi Agency Public Protection Arrangements (MAPPA) Lay Advisers.
- cc) Hopes Auctioneers – Field adjoining Cow Lane has been let to W. Morgan, Retrieved, Blackdyke for £350.
- dd) Success Regime – details of a programme of public meetings across Cumbria to give the public a further chance to have their say about the future of healthcare in the county.
- ee) Cumbria Highways – Re: Wolsty Road. Flooding, mud and potholes have been reported. Ref: 12/1389439
- ff) Email from PCSO Pete Nichol re: Speeding at Causewayhead. TDU will be put near Longcummercattiff to monitor the speed of vehicles.
- gg) West Cumbria Community Forum, Fri 20 May 2916, 10.00am – 12 noon, Cleator Moor Civic Hall.
- hh) Cumbria Highways – Change to the Highways Hotline number which is now 0300 303 2992. Faults can also be reported at www.cumbria.gov.uk/highwayshotline
- ii) Healthwatch Cumbria Survey: Success Regime. Closing date for views 8 May. Copy circulated to members of the Council.
- jj) Patient Online – Information from the NHS about the new on-line arrangements for making GP appointments, ordering repeat prescriptions and accessing some medical records.
- kk) Copy of the response document that the West, North and East Cumbria Success Regime sent to the Care Quality Commission to address the concerns it raised about services provided by NCUH. A full copy can be provided on request.
- ll) CALC – Information re: New Funding for Transparency Code Compliance 2016/17.
- mm) Cumbria Highways – re: footpath between Causewayhead to Barracks Bridge. Footpath will be assessed and will let the Council know when work will be done to remove excess vegetation along the edges.
- nn) Request by Victor Barnes for more street lighting for safety and security. There are lights outside Tanglewood, Maralinga and Causewayhead corner.
- oo) Email from Bryan Rothwell regarding the closure of St Paul’s Church at Causewayhead.
- pp) Email from STAG regarding holding a bonfire in Holme Low. The Silloth bonfire is actually held within the Parish of Holme Low because it is held on the Airfield. Some funding was available to Parishes which could have been applied for to cover the cost of fireworks.

19.	<p>Planning Applications</p> <p>The Parish Council have objected to:- Ref No: 2/2015/0422 Proposal: Erection of chicken broiler unit Location: Fir Tree Farm, Seaville, Silloth Applicant: Mr Kenneth Storr Ref No: 2/2016/0198 Applicant: Mr G Whitfield Proposal: Proposed broiler unit Location: Balladoyle Farm, Silloth, Wigton</p>	
20.	<p>Reports from Representatives on Outside Bodies</p> <p>Longcake Education Foundation – Donations of £100 each were given to the three Sunday schools and £300 to each of the day schools. The school honours board has been found and is currently in the library at the AONB Discovery Centre. Sea Dyke Charity – The new tenant at Swinsty is busy cleaning up and repairing fencing. He has not yet been granted permission from Allerdale to build a workshop.</p>	
21.	<p>County Council Report</p> <p>No report. Allerdale Borough Council Cllr. Cook will be holding a surgery on Saturday in the Community Hall at 10.30am.</p>	
22.	<p>Causewayhead Cemetery</p> <p>Some funding may be available from the Church to provide toilets. Cllr. Graham reported that the fire places have been removed from the building in the last couple of weeks which was rather concerning. A meeting took place between Konrad Hansen, Ruth Carr from Bereavement Services, Cllr. Markley and Cllr. Jefferson, with the Clerk also present regarding Causewayhead cemetery. Allerdale are proposing to demolish the building to make space for 50 graves. Due to the lack of space the cemetery enough space to last approximately 10 years. The field behind the cemetery can't be used as the Environment Agency would not allow it. As a result of the meeting, Allerdale have put a hold on the demolition until proposals are submitted by the parish Council. They would consider allowing the building to remain if the two extensions on either end were removed and they would also provide a stop tap to provide a water supply for cemetery users. Ideas need to be put together, submitted to Allerdale and then get costs and plans together to apply for funding. The Parish Council would like to see a toilet facility and could provide information about the Airfield and the Commonwealth graves. Need to decide what we want to do and put proposals to Allerdale. If toilets are to be provided then will need to take into account disabled access, also long term cleaning and maintenance of the building. The cemetery is also used a lot by Silloth residents and the project will need support from Silloth. Concerns were raised about there being no support from others in the Parish. RESOLVED that a site meeting be held at 6.00pm on Wednesday.</p>	
23.	<p>Parish Plan</p> <p>Nothing to report.</p>	
24.	<p>Reports from Councillors</p> <p>Environment Agency to be contacted regarding Helledike Beck which goes up past Cow Lane and Cowlyers to Dryholme. The water is smelly and black in colour. Causewayhead beck is running clear however. The water in the Pond at Seaville is also brown in colour and has an unpleasant smell. A bus timetable is required on the post opposite Tanglewood at Causewayhead for visitors. Letter to be sent to Stagecoach.</p>	WEJ WEJ
25.	<p>Chairman's Announcements</p> <p>The Chairman thanked everyone for coming to the meeting and thanked Cllr Cook for attending. He also thanked the Clerk for all the work she has done.</p>	

26.	Date of next meeting Parish Council meeting – Tuesday 9 August 2016 at 7.30pm in Silloth Community Hall.	
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Signed..... Date.....