

Minutes of the Annual Meeting of Holme Low Parish Council
Held on Tuesday 17 May 2011

Present:- Cllrs. J. Graham, C. Byles, M. Wright, M. Pearson & D. Findlay. Also Wendy Jameson (Parish Clerk).

1. **Election of Chairman of the Council**
Cllr. J. Graham was elected as Chairman of the Council.
2. **Chairman's Declaration of Acceptance of Office**
Cllr. Graham signed the Declaration of Acceptance of Office.
3. **Apologies**
None
4. **Declarations of Interest**
Cllr. Pearson - re: Planning.
Cllr. Findlay - re: Planning.
5. **Exclusion of Press and Public**
It was agreed that the Press and Public be excluded from the discussion regarding Mr Crozier's planning application.
6. **Election of Deputy Chairman of the Council**
Cllr. C. Byles was elected as Deputy Chairman of the Council.
7. **Appointment of representatives on outside bodies**
Longcake Education Foundation - Cllr. M. Wright.
Holme Cultram Sea Dyke Charity - Cllrs. J. Graham, M. Pearson & D. Findlay.
Neighbourhood Forum - Cllrs. J. Graham & M. Wright.
8. **Minutes**
The minutes of the Parish Council meeting held on 15 February 2011 were approved by the Parish Council and signed by the Chairman as a true record.
9. **Matters Arising**
There continues to be a problem with traffic along the lane and passed The Windmill. There needs to be a sign on the road past Tanglewood and up to Morgans at Blackdyke to stop traffic going along there and up the Windmill road. John will see the person responsible tomorrow.
10. **Police Report**
No report.
11. **Cheque Signatories**
It was agreed to leave cheque signatories as they are.

12. **Payment of annual subscriptions**
The Parish Council considered the following:-
a) Cumbria Playing Fields Association - affiliation fees for 2010/11 at a cost of £20. Agreed.
b) CALC Annual Subscription 2010/11 at a cost of £117.00. Agreed.
c) Local Council Review Magazine 2010/11 subscription at a cost of £15.50. Refused.
13. **Applications for financial assistance**
None. Cllr. Byles reported back to the Council re: Hospice at Home. The organisation covers the whole area and does a fantastic job. It was agreed that a donation of £50 be provided.
14. **Payment of Accounts**
Cheque payments to 17 May 2011 were approved by the Parish Council.
15. **Accounts for the year ended 31 March 2011**
Accounts for the Year Ended 31 March 2011 were approved and the Chairman was authorised to sign the Statement of Accounts and Annual governance statement on the Annual Return for the year ended 31 March 2011.
16. **Review of the effectiveness of the internal audit**
The Parish Council reviewed the effectiveness of the internal audit and were satisfied with the current system, whereby Mr Brian Thackeray carries out the annual audit on behalf of the Council.
17. **Annual review of risk assessments**
The Clerk had produced a risk assessment and management report which was reviewed and agreed by the Parish Council.
18. **Correspondence**
a) BDO Audit Briefing - Winter 2011.
b) Cumbria Community Foundation - Details of the new Charity Challenge - The Jennings Rivers Ride 2011.
c) North West Air Ambulance - Letter of thanks for the donation of £100 from the Parish Council.
d) Cumbria County Council - re: Review of County Council supported bus services - List of services which scored poorly and are therefore being withdrawn.
e) Cumbria County Council - re: Community Transport. Details about the scheme.
f) Citizens Advice Allerdale - Letter of thanks for the donation of £30 from the Parish Council.
g) Letter from Martin Little sending his apologies for the Annual Parish meeting. It was agreed that a letter be sent to Martin to thank him for his services and hope he makes a speedy recovery.
h) Local Government Boundary Commission - re: Electoral Review of Cumbria. Letter to formally announce the start of the first consultation stage on division patterns in the electoral review of CCC. Any views to be in by 20 June 2011. The matter was discussed - no comments to be sent in.
i) Cumbria County Council - Ideas for the future of Cumbria's libraries. Feedback to be

in by 30 June 2011. Rural library visits Holme Low which is currently every 5 weeks. It only visits certain places and has to follow a certain route. This may also end up being cut. Mobile library is not being used properly. Silloth library seems secure enough as it is attached to the secondary school. Cllrs. to send in their individual comments.

19. Planning Applications

a) **The Parish Council** are to consider the following:-

Ref No: 2/2011/0220 **Proposal:** Proposed general purpose, implement, crop and grain store and adjoining lean to **Location:** Cowlyers, Silloth **Applicant:** Mr George Crozier
Mr Crozier and his family attended the meeting but left whilst the application was discussed by the Parish Council. It was questioned whether the site can be seen from the road, bridleway etc as it was ticked as 'No' on the application. The Parish Council do not want the bridle path blocked in any way or removed. Parish Council are not against the new building. Any notices relating to the bridle path are usually taken down. George and his family rejoined the meeting and clarified the location of the path in relation to the barn. There is a dyke separating the two barns and will therefore obstruct the view of the barn from the path.

b) **The Parish Council** have approved the following:-

Ref No: 2/2011/0167 **Proposal:** Installation of photovoltaic panels to roofs **Location:** Dryholme, Silloth **Applicant:** Mr Simon Rigby, Solargen Plus Ltd

Ref No: 2/2011/0137 **Proposal:** Erection of agricultural workshop **Location:** Fir Tree Farm, Seaville, Silloth **Applicant:** Mr Kenneth Storr

Ref No: 2/2011/0223 **Proposal:** 2 poultry broiler units and associated infrastructure **Location:** Middle Farm, Blackdyke, Silloth **Applicant:** Mr Mike Pearson, Pearson Poultry Farming Ltd

b) **Allerdale Borough Council** have approved the following:-

Ref No: 2/2010/0815 **Proposal:** Retrospective consent for the retention of an area of hardcore and use of land for the seasonal storage of smaller items of fairground equipment **Location:** 2 Meadow Lodge, Causewayhead, Silloth **Applicant:** Mr Craig & Mrs Annie McKay

Ref No: 2/2011/0167 **Proposal:** Installation of photovoltaic panels to roofs **Location:** Dryholme, Silloth **Applicant:** Mr Simon Rigby, Solargen Plus Ltd

Ref No: 2/2011/0137 **Proposal:** Erection of agricultural workshop **Location:** Fir Tree Farm, Seaville, Silloth **Applicant:** Mr Kenneth Storr

20. Reports from Representatives on Outside Bodies

Longcake Education Foundation - no report.

Sea Dyke Charity - no meeting.

Neighbourhood Forum - no report.

21. County Council report

No report.

22. Update re: Parish Plan

Cllrs. Wright and Byles had put together a summary of the responses received from the questionnaires. Another meeting is coming up and need feedback now on what to do

with the information obtained. Police and Fire have not received their summary. School and church - not had a report yet. The questionnaires have provided feedback from members of the Parish but now need input from the Parish Council on what we hope to do. Need some sort of summary leaflet to send around the Parish. Margaret and Carolyn have done an excellent job and there has been a good response considering the size of the Parish. Next meeting in June. Margaret and Carolyn to carry on.

23. Reports from Councillors

Letter is needed to Allerdale Borough Council to find out why the water supply was removed from the cemetery, as Cllr. Graham gets constant requests for water. The toilets were repaired over the winter and a had basin removed.

A lot of people researching their family history visit the cemetery and have asked why carious headstones have been laid flat. There are over 70 over at the back of the church. Letter to be sent to Allerdale Borough Council to ask for clarification.

West Causewayhead Lane - It was agreed that a letter be sent to Cumbria Highways to ask for a 7.5 ton weight limit on the lane. Armstrong's wagons are going through with loaded trailers and will eventually end up in the beck as the road is starting to give way. Causewayhead to Terry Connor's is also used as a rat run. Police were looking into the matter.

24. Chairman's Announcements

Cllr. Graham thanked everyone for attending. He thanked the Clerk and also Margaret & Carolyn for doing the work on the parish plan.

25. Date of the next meeting

Tuesday 16 August 2011 at 7.30pm in Silloth Community Hall.