

**Minutes of the Annual Meeting of Holme Low Parish Council**  
**Held on Tuesday 18 May 2010**

**Present:-** Cllrs. J. Graham, C. Byles, M. Wright, M. Pearson, M. Little & D. Findlay. Also Wendy Jameson (Parish Clerk).

**1. Election of Chairman of the Council**

Cllr. J. Graham was elected as Chairman of the Council.

**2. Chairman's Declaration of Acceptance of Office**

Cllr. Graham signed the Declaration of Acceptance of Office.

**3. Apologies**

None

**4. Declarations of Interest**

None.

**5. Exclusion of Press and Public**

None.

**6. Election of Deputy Chairman of the Council**

Cllr. C. Byles was elected as Deputy Chairman of the Council.

**7. Appointment of representatives on outside bodies**

**Longcake Education Foundation** - Cllr. M. Wright.

**Holme Cultram Sea Dyke Charity** - Cllrs. J. Graham, M. Little & D. Findlay.

**Neighbourhood Forum** - Cllrs. J. Graham & M. Wright.

**8. Minutes**

The minutes of the Parish Council meeting held on 19 February 2010 were approved by the Parish Council and signed by the Chairman as a true record.

**9. Matters Arising**

A letter of complaint had been received from Mr Robert Shaw, as the Parish Council's comments on the planning application at Blackdyke had not been sent in to the County Council within the necessary timescale. As a Parish Council the matter had been dealt with correctly but the Clerk had failed to pass on the views of the Council following the February meeting. Due to various personal problems the Clerk had made an error and apologised for the mistake. Letter to be sent to Mr Shaw by the Chairman. A personal apology also to be sent by the Clerk.

**10. Police Report**

No report. West Causewayhead Lane is unsuitable for HGV's. Police are taking it up with Cumbria Highways. Photos have been taken by the Police which have been sent to Highways and a note taken of who is using the lane. They have also written to

Stagecoach to say that it is unsuitable for buses. Police are looking to get it classified and can't understand that it has no speed restriction.

**11. Cheque Signatories**

It was agreed to leave cheque signatories as they are.

**12. Payment of annual subscriptions**

The Parish Council considered the following:-

a) Cumbria Playing Fields Association - affiliation fees for 2010/11 at a cost of £15.50. Agreed.

b) CALC Annual Subscription 2010/11 at a cost of £115.00. Agreed.

c) Local Council Review Magazine 2010/11 subscription at a cost of £13.50. Refused.

**13. Applications for financial assistance**

None.

**14. Payment of Accounts**

Cheque payments to 18 May 2010 were approved by the Parish Council.

**15. Accounts for the year ended 31 March 2010**

Accounts for the Year Ended 31 March 2010 were approved and the Chairman was authorised to sign the Statement of Accounts and Annual governance statement on the Annual Return for the year ended 31 March 2010.

**16. Review of the effectiveness of the internal audit**

The Parish Council reviewed the effectiveness of the internal audit and were satisfied with the current system, whereby Mr Brian Thackeray carries out the annual audit on behalf of the Council.

**17. Annual review of risk assessments**

The Clerk had produced a risk assessment and management report which was reviewed and agreed by the Parish Council.

**18. Correspondence**

a) Clerks & Councils Direct - March 2010.

b) CALC - Spring Training Programme - Feb-June 2010.

c) BDO - Audit Briefing - Winter 2010.

d) Clerks & Councils Direct - May 2010.

e) Kompan Playgrounds brochure.

f) NSPCC - Information re: campaign to raise awareness of the NSPCC Helpline.

g) Energy Saving Trust - Information re: Green Communities.

h) Hopes Auction - Catalogue for the grass lettings to be held on 24 March at Greenhill.

i) Hopes Auction - Colt Park field was let to Messrs Sutherland at Aspatria for £350 for the 2010 season.

j) Cumbria County Council - Town & Country Planning (Local Development)(England) Regulations 2004 Regulation 30 - The Cumbria Minerals & Waste Development

Framework submitted Site Allocations Policies and Proposals Map - Final versions have been produced and submitted to Secretary of State for consideration. Copy of the policies are available on CD.

k) North West Air Ambulance - Great North Air Ambulance covers Cumbria & North East and is a separate charity to the North West Air Ambulance which covers Cumbria and 4 other counties.

l) Great North Air Ambulance - Pride of Cumbria comes under the umbrella of The Great North Air Ambulance which covers the County of Cumbria.

m) North West Air Ambulance - Letter was received from a lady who was rescued from a car accident in Carlisle on 17 February. With their help she survived and wrote a lovely letter of thanks.

n) Cumbria Highways - Highway Steward. All the stewards throughout the district work to a programme established on mileage and usage. Unfortunately the small number of stewards restrict the time each can spend in respective parishes. It will require an increase in the number of Stewards to comply with the Council's request and in current financial climate this possibility is slight.

o) Cumbria Highways - Various concerns raised by the Parish Council have been passed onto the technician for the area and are to be attended to within the next 3 months. If a greater timescale is required on any issue, the Council will be informed.

p) Cumbria Highways - West Causewayhead Lane - Contractor has been instructed to repair a section of the road near the collapsed Barn. Unable to provide details of future work until in receipt of budget resources. Contractor still has substantial work to complete on the B5302 between Silloth & Waverbridge, Beckfoot junction and on the Blackdyke road.

q) Cumbria County Council - re: DA Harrison composting facility at the Airfield, Silloth. Letter from David Hughes in response to the various comments by the Council. Vermin is a problem when they get alot of stuff in.

r) Cumbria Highways - Proposed Traffic Regulation Order Review Allerdale. Review to be carried out in 2010/11, with any changes to be implemented in the 2011/12 financial year. Comments and issues required by 31 May 2010. No comments to be sent back.

s) Allerdale Borough Council - re: Proposed Anaerobic Digester, Dryholme. Reply following the Council's comments regarding the application. No comments to be sent back.

## **19. Planning Applications**

a) **Allerdale Borough Council** have approved the following:-

**Ref No:** 2/2009/0867 **Proposal:** Erection of two storey side and rear extensions.

Alterations to roof of existing dwelling (Partly retrospective) **Location:** The Windmill, Blackdyke, Silloth **Applicant:** Mr & Mrs L Linden

**Ref No:** 2/2009/0753 **Proposal:** Proposed broiler units **Location:** Balladoyle Farm, Silloth **Applicant:** Mr George Whitfield RG & W Whitfield Ltd

b) **Cumbria County Council** have approved the following:-

**Ref No:** 2/09/9031 **Proposal:** Anaerobic Digestion (AD) Plant **Location:** Blackdyke Industrial Estate, Silloth

**20. Reports from Representatives on Outside Bodies**

**Longcake Education Foundation** There had been no meeting. Frank Day has repaired the honours board that was in the old school. Currently waiting to see where it is to be sited. Next meeting in June.

**Seadyke Charity** No meeting.

**Neighbourhood Forum** Meeting last night. There were talks about the Green project and the Hadrians Wall cycle route etc. Tony did an update on County Council matters. There were also reports from Cllrs. and representatives wanting funding etc. All applications were supported.

**21. County Council report**

No report. Tony talked at the forum about roads and bridges etc. Looking to downgrade a lot of the roads which will reduce the amount of funding spent on maintenance.

**22. Reports from Councillors**

**St. Paul's Church** - there are moves afoot to close St. Paul's Church. As long as there are wardens then they can't close it. Need to show that the church is being used i.e. Art display etc Letter to be sent to Allerdale as the back of the church is a disgrace with 30-40 headstones lying flat. Need an explanation as to why and ask if they can be put back up again. When the churchyard was closed Allerdale took over the maintenance. People visit the churchyard wanting to see the headstones when researching family history etc. Road between Terry Connor's at Oakline, Blackdyke and Wilf Morgan's is in a bad condition. There is no funding to do it but Highways need reminded. Letter to Cumbria Highways.

**Parish Plan** - Jeff Downham can help with putting plans together and getting funding. Looking to put together a cluster plan. A survey needs to be done to get people's views on what they want. Margaret and Caroline will put together a questionnaire to find out the parishes opinions with a view to getting some grant funding. Funding is available to cover the cost of administration and producing leaflets etc. Council agreed to go ahead. Clerk to look for database containing addresses of households.

**Managing Radioactive Waste** - Cllr. Wright attended a meeting at Bothel. Cumbria is the only county in England to agree to go into talks.

**Posts on the roadside** next to Robert Shaw's property are a potential problem from a safety point of view. Need to apply for a bend or slow sign to be erected. Road is not suitable for HGV's and this is bad bend if vehicles meet especially Armstrongs wagons. Posts need to be snappable if a vehicle hits them. Tall posts will be taken out by Robert.

**23. Chairman's Announcements**

Cllr. Graham thanked everyone for their confidence in being appointed as Chairman again. Also thanked the Clerk for her patience.

**24. Date of the next meeting**

Tuesday 17 August 2010 at 7.30pm in Silloth Community Hall.

Signed.....

Date.....