

# HOLME LOW PARISH COUNCIL

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**Parish Clerk:** Wendy Jameson FMAAT,  
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4 July 2018

Dear Councillor

You are summoned to attend the Annual meeting of Holme Low Parish Council which is to be held on Tuesday 10 July 2018 in the Community Hall, Petteril Street, Silloth commencing at 7.30pm. Please let me know if you are unable to attend.

Yours faithfully



W.E. Jameson  
Clerk to the Council

- 1. Apologies**  
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**  
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Minutes**  
To approve the minutes of the meetings held on 8 May 2018, as a true record.
- 5. Matters Arising**  
To consider any matters arising from the minutes of the last meeting.
- 6. Police Report**  
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**  
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Financial Report**  
To receive an up-to-date financial report
- 9. Requests for financial assistance**  
To consider any requests for financial assistance.

**10. Payment of Accounts**

To authorise the payment of Accounts.

**11. Correspondence**

To receive the schedule of correspondence, notices and publications received since the last meeting and to note items marked as 'For Action' requiring action to be taken.

**Publications & Magazines etc**

- a) Tidelines – Newsletter of Solway Firth Partnership – Spring 2018.
- b) Clerks and Councils Direct – May 2018 Issue 117.
- c) North West Coastal Access Monthly Update: May 2018.
- d) CALC Newsletter – June 2018.
- e) North West Coastal Access Monthly Update: June 2018.
- f) Clerks & Councils Direct – July 2018 Issue 118.

**For Information**

- g) Cumbria Highways – Ref W182936883 – re: Request for a traffic mirror opposite cemetery to Causewayhead. Cumbria County Council are not supportive of mirrors being placed within the boundary of the highway. There are mirrors in the county but tend to be in gardens and fields etc. On the highway they would have to meet certain criteria. There are a number of drawbacks as they are susceptible to frost and vandalism.
- h) Seafarers UK – Information about Merchant Navy Day, 3 September.
- i) Cumbria Highways – HIMS Ref: W1880917525 – Fault has now been resolved.
- j) Cumbria CVS – Supporting Vulnerable People during Emergencies event.
- k) Cumbria County Council – re: Restoration of traditional highway directional signage and milestones. Email seeking information regarding the location of traditional highway signage and milestones with the intention to commence restoration works. Information and photographs of signs forwarded to CCC.
- l) Cumbria Highways – re: Tar & Chipping B5300 – The remaining road markings work at the road ends will be concluded early next week.
- m) Cumbria Highways – re: Tar & Chipping B5300 – Drain covers opposite Tanglewood have been covered. Details passed to contractor and asked to locate the gully grates.
- n) Cumbria Highways – HIMS Ref: W1880931875 – road signs discoloured – The fault has been referred to highways team to take a look at it.
- o) Environment Agency – re: Water contamination. Incident has been logged and forwarded to the duty officer for assessment.
- p) Email from Bill Jefferson re: Causewayhead building. Cllr. Jefferson was made aware that the building was scheduled for demolition and decided to ask Allerdale for a stay of execution pending further enquiries, in particular with regard to asbestos. He suggests a meeting take place with the two Councils and Dave Bryden/Ruth from Allerdale. Meeting arranged for 5 July at 9.00am.
- q) Cumbria Highways – Wolsty Road, nr Silloth – This section of highway is on the future programme of works to be done when funding allows. Extra funding is available this year for potholes so hopefully any permanent repairs are needed and there is funding they will hopefully carry out the works.
- r) Allerdale Borough Council – re: Land West of Longwood. Details of the wording of condition. Revised application was cancelled due to a misunderstanding of the application type and is being chased up again today.
- s) Cumbria Highways – HIMS Ref: W1880931875 – road signs discoloured – Team have assessed the fault and it has been passed to another for further assessment and any necessary action.

- t) Cumbria Highways – HIMS Ref: W1880917667 – B5302 to Causewayhead – Footpath needing cleaned – Team has been out to have a look at the issue and concluded it doesn't require attention at this time and therefore fault closed.
- u) Cumbria Highways – HIMS Ref: W1880928679 – B5302 to C2015 – Fault has been resolved.
- v) Allerdale Borough Council – Updated guidance on the casual vacancy process for Town & Parish Councils

**For Action**

- w) Cumbria County Council – Unit 25 Causewayhead, Silloth. Update following a visit to the site on 3 May in relation to vehicle movements.
- x) Historic England – Causewayhead War Memorial, Christ Church, Silloth – Invitation to comment on consultation report.

**12. Planning Applications**

**Allerdale Borough Council** has approved the following:-

**Ref No:** 2/2018/0095 **Applicant:** Mr Mark Whitehouse Iona Capital Ltd **Proposal:** Replacement of two previous consented tanks with an ecobag storage system and additional ancillary equipment (partly retrospective) **Location:** Dryholme Farm, Silloth  
**Ref No:** HOU/2018/0106 **Applicant:** Mr R Shaw **Proposal:** Summerhouse **Location:** Blackdyke Farm, Blackdyke, Silloth

**13. Reports from Representatives on Outside Bodies**

**14. Allerdale & County Council Reports**

To receive a report from the Allerdale & County Councillors.

**15. Parish Plan**

**16. Building at Causewayhead Cemetery**

To receive an update following the meeting on 5 July regarding the future of the building at Causewayhead Cemetery and discuss the way forward.

**17. To receive and consider reports from Councillors.**

**18. Chairman's Announcements**

**19. Date of next meeting Parish Council meeting**

Tuesday 9 October 2018 at 7.30pm in Silloth Community