

HOLME LOW PARISH COUNCIL

Parish Clerk: Wendy Jameson FMAAT,

5 Burnswark Terrace, Solway Street, Silloth, Cumbria, CA7 4EF

Tel: 016973 31128 Mob: 0777 5686857 Email: parishclerk@holmelow-pc.org.uk

Web: www.holmelow-pc.org.uk

3 October 2018

Dear Councillor

You are summoned to attend the meeting of Holme Low Parish Council which is to be held on Tuesday 9 October 2018 in the Community Hall, Petteril Street, Silloth commencing at 7.30pm. Please let me know if you are unable to attend.

Yours faithfully

W E Jameson

W.E. Jameson

Clerk to the Council

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Minutes

To approve the minutes of the meeting held on 10 July 2018, as a true record.

5. Matters Arising

To consider any matters arising from the minutes of the last meeting.

6. Police Report

7. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

8. Financial Report

To receive an up-to-date financial report

9. Requests for financial assistance

To consider any requests for financial assistance.

- a) Citizens Advice Allerdale
- b) Great North Air Ambulance

10. Payment of Accounts

To authorise the payment of Accounts.

11. Accounts for Year Ended 31 March 2018

Interim letter (completion not certified) received from PKF Littlejohn LLP, including Section 3 of the AGAR (External Auditor Report and Certificate including the reasons that the review cannot be completed).

12. Correspondence

To receive the schedule of correspondence, notices and publications received since the last meeting and to note items marked as 'For Action' requiring action to be taken.

Publications & Magazines etc

- a) ACT Gazette – Issue 30 Summer 2018.
- b) CALC Newsletter – July 2018.
- c) North West Coastal Access Monthly Update – August 2018.
- d) Clerks & Councils Direct – September 2018.
- e) CALC Newsletter – September 2018.
- f) North West Coastal Access Monthly Update – August 2018.

For Information

- g) NALC – L08-18 | Judicial review claim brought against Ledbury Town Council.
- h) CALC AGM 2018 – to be held at 10.30am on Sat 10 November 2018 at Newbiggin Village Hall, Penrith. Invitations to follow. Motions for debate to be submitted to CALC by 12 October.
- i) ACT – Reminder about the support available through ACTION with Communities in Cumbria to help with community resilience and preparedness.
- j) Cumbria Highways – re: The Windmill, Blackdyke. Land owner/occupier has been asked to cut back the hedges.
- k) Cumbria Wildlife Trust – Information about a new community bee and butterfly project. The Cumbrian Coast Pollinator Project aims to work with local communities along the west coast of Cumbria to create havens for wild pollinators. Suggestion of meeting up to discuss it further.
- l) Historic England – Causewayhead War Memorial: Notification of Designation Decision. Causewayhead War Memorial at Churchyard of the Church of St Paul has been added to the List of Buildings of Special Architectural Interest and is now listed at Grade II.
- m) Cumbria County Council - Adult Safeguarding posters distributed to help improve the public's knowledge on contact numbers to raise Safeguarding concerns with.
- n) Garden Organic – Information about the Cumbria Volunteer Master Composter Scheme.
- o) Cumbria Constabulary – OPCC and Cumbria Constabulary have launched their joint annual public consultation survey. Survey completed by Clerk.
- p) Allerdale District September three tier meeting – Thurs 20 September 2018 at 7.00pm at Cockermouth Town Hall.
- q) Cumbria County Council – Temporary Traffic Regulation Orders – Tour of Britain. Copy of location plans showing a number of temporary orders put in place to facilitate the Tour of Britain.
- r) CALC – Allerdale district three tier meeting 20 September 2018 incorporating the CALC Allerdale annual meeting to be held at the Town Hall, Cockermouth at 7.00pm.
- s) CALC – Three tier meeting – venue for meeting changed to Allhallows Community Centre, Fletchertown.
- t) Allerdale Borough Council – Self-build and Custom Housebuilding Event to be held in the SEN Centre, Lakes College, Hallwood Road, Lillyhall on 1 November, 5pm to 8pm.
- u) Royal Mail – Letter to seek help in raising awareness of scam mail explaining what it is, what is done to combat it and who to report it to.
- v) Cumbria County Council – Working Together Programme – Webpage Launch and Briefing paper. Copy of the briefing paper and new webpage providing updates on the Working Together programme.
- w) West Cumbria Bus Users' AGM – Tues 9 October 2pm Lakes College, Lillyhall.
- x) CALC AGM 2018 – Invitation to CALC AGM be held at 10.30am on Sat 10 November 2018 at Newbiggin Village Hall, Penrith. Motions for debate to be submitted to CALC by 12 October.

For Action

- y) CALC – Membership Subscriptions Review 2018 – Responses to the proposed changes will be discussed at the next CALC Executive Committee meeting on 20 October and a decision taken at the AGM on 10 November.
- z) CALC – Casual Vacancy on CALC Executive Committee. Local Council are being invited to submit nominations by 12 October.
- aa) Church of England – re: The closed church building of Causewayhead St Paul. Copy of draft Pastoral (Church Buildings Disposal) scheme prepared by the Church Commissioners providing for the closed church to be appropriated to use as a single residential dwelling. Formal representations to be received before 12 October 2018.

13. Planning Applications**14. Reports from Representatives on Outside Bodies****15. Allerdale & County Council Reports**

To receive a report from the Allerdale & County Councillors.

16. Parish Plan**17. Causewayhead Cemetery Building**

To receive an update.

18. To receive and consider reports from Councillors.**19. Chairman's Announcements****20. Date of next meeting Parish Council meeting**

Tuesday 15 January 2019 at 7.30pm in Silloth Community