

# HOLME LOW PARISH COUNCIL

**Parish Clerk:** Wendy Jameson FMAAT, 5 Burnswark Terrace, Solway Street, Silloth, Cumbria, CA7 4EF

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3 August 2016

Dear Councillor

You are summoned to attend a meeting of Holme Low Parish Council which is to be held on Tuesday 9 August 2016 in the Community Hall, Petteril Street, Silloth commencing at 7.30pm. Please let me know if you are unable to attend.

Yours faithfully

W.E. Jameson  
Clerk to the Council

## Agenda

**1. Apologies**

To receive and record with a reason, any apologies for absence.

**2. Declarations of Interest**

To receive declarations of members' interests in respect of items on this agenda.

**3. Exclusion of Press & Public**

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

**4. Minutes**

To approve the minutes of the meeting held on 10 May 2016, as a true record.

**5. Matters Arising**

To consider any matters arising from the minutes of the last meeting

**6. Police Report**

To receive a report from the Police on incidents of crime since the last meeting.

**7. Financial Report**

To receive an up-to-date financial report

**8. Requests for financial assistance**

To consider any requests for financial assistance:-

**9. Payment of Accounts**

To authorise the payment of Accounts.

**10. Correspondence**

To receive the schedule of correspondence, notices and publications received since the last meeting and to note items marked as 'For Action' requiring action to be taken.

#### **Publications & magazines etc**

- a) North West Air Ambulance – Skylines Newsletter – May 2016.
- b) Tidelines Newsletter – Issue 44 Spring/Summer 2016.
- c) CALC Circular – May 2016.
- d) RWM e-bulletin 26 May 2016.
- e) CALC Circular – June 2016.
- f) Connecting Cumbria Newsletter – June 2016.
- g) Clerks & Councils Direct – July 2016.
- h) NuGen News – Issue 2 – Summer 2016.
- i) CALC Circular – July/August 2016.
- j) Great North Air Ambulance e-newsletter issue 5 June 2016.
- k) Waver/Wampool Proposed Water Level Management Board Newsletter June 2016.
- l) Local Council Review Magazine – Summer 2016.

#### **For Information**

- m) Allerdale three tier meeting – Minutes of the meeting held on 24 March 2016 at the Town Hall Cockermouth.
- n) Conference titled “The sense and Sensibility of place: Sustainable Development in Sub-regions” is to be held on 10 June at the UCLan campus on the Westlakes Science Park, near Whitehaven.
- o) Email from Mark Hodgkiss to acknowledge request for new bus timetable for opposite Tanglewood.
- p) Environment Agency – Email to confirm report of water contamination – Reference number 1434529.
- q) Allerdale Borough Council – re: Wagons leaving port. Richard Cain has spoken to Harbour Master who has confirmed that wagons should be sheeted before leaving the Port. He has spoken to Thos Armstrongs, DA Harrison’s and W Armstrongs and asked them to speak to their drivers. If problem persists, contact Mr Cain again.
- r) Cumbria Minerals and Waste Local Plan Consultation – Documents and plans can be viewed at [http://www.cumbria.gov.uk/planning-environment/policy/minerals\\_waste/MWLP/Consultations2016.asp](http://www.cumbria.gov.uk/planning-environment/policy/minerals_waste/MWLP/Consultations2016.asp). Comments by 5 July 2016.
- s) Email from Tim Shield at Cumbria Highways to confirm that work will be carried out to the footpath between Causewayhead corner and Silloth.
- t) Department for Communities and Local Government – Call for applications for the 4<sup>th</sup> round of Coastal Communities Fund in England. Closing date 30 June 2016.
- u) Centenary Fields Programme – Information about the programme and how to apply. The objective is to secure recreational space in perpetuity, in honour of the memory of the millions of people who have lost their lives in the conflict.
- v) Cumbria Central Heating Fund – Information about the fund which may be useful for members of the community.
- w) CALC – Changes to law re: bankruptcy. Information about changes to the law regarding bankruptcy being an automatic disqualification to serving as a member of a local authority.
- x) CALC – Revised Legal Topic Notes – LTN 41 – Responsibilities of Councils as Landowners & LTN – 60 – Copies of Planning Documents.
- y) Cumbria County Council – Bridges and Roads Update – 17 June 2016.
- z) Allerdale three tier meeting – Agenda for meeting on 30 June at Bothel Village Hall at 7.00pm and Minutes of the meeting held on 24 March 2016.
- aa) Email from Mark Hodgkiss with details of the changes to the bus service 60 between Skinburness and Workington from 5<sup>th</sup> September.
- bb) CALC – Information about the Insurance Act 2015 which comes into force in mid-August.
- cc) Allerdale Borough Council – Email to confirm receipt of proposals in relation to the Cemetery at Causewayhead.

### **For Action**

- dd) Letter from Sue Hayman asking if the Parish has good Broadband connectivity.
- ee) CWGC - Information on the Living Memory project.
- ff) Cumbria County Council are working with the Lake District National Park and other partners to develop a 'Corridor Travel Plan'. Comments are requested.
- gg) West, North and East Cumbria Success Regime - Invitation to stakeholder update session. Stakeholder meeting will take place on 11 August – Carlisle (afternoon).
- hh) North West Coastal Access (NE) - England Coast Path: Gretna to Allonby consultation. Comments required by 19 September 2016.
- ii) Maryport Town Council are setting up a joint working party to consider how tourism can be better promoted in West Cumbria and asked if the Parish Council would be interested in taking part in such a proposal.
- jj) CALC – Nominations requested for members to serve on CALC Executive committee for a 3 year period. Nomination forms to be returned by 14 October.

### **11. Planning Applications**

**Allerdale Borough Council** have approved the following:-

**Ref No:** 2/2016/0198 **Applicant:** Mr G Whitfield **Proposal:** Proposed broiler unit **Location:** Balladoyle farm, Silloth

Letter of objection sent from the Parish Council in relation to the following:-

**Ref No:** 2/2015/0422 **Applicant:** Mr Kenneth Storr **Proposal:** Erection of chicken broiler unit  
**Location:** Fir Tree Farm, Seaville, Silloth **Amendment:** Ammonia Screening details and revised elevations showing silos.

### **12. Reports from Representatives on Outside Bodies**

### **13. County Council Report**

To receive a report from the County Councillor.

### **14. Parish Plan**

### **15. To receive and consider reports from Councillors.**

### **16. Chairman's Announcements**

### **17. Review of Parish Clerk's Salary**

### **18. Date of next meeting**

Parish Council meeting – Tuesday 8th November 2016 at 7.30pm in Silloth Community Hall.