

Holme Low Parish Council

Minutes of the annual meeting held on Tuesday 12 May 2015 at 7.30pm at Silloth Community Hall

Present

Cllr. D. Findlay (DF)

Councillors

M. Wright (MW), A. Sowden (AS), N. Dainton (ND) & M. Pearson (MP)

Also present: Wendy Jameson – Parish Clerk (WEJ).

1.	Election of Chairman of the Council Cllr. J. Graham was elected as Chairman of the Council.	
2.	Chairman's Declaration of Acceptance of Office Deferred, as the Chairman was not present.	
3.	Apologies Cllr. John Graham. PCSO Peter Nichol & Cllr. Tony Markley.	
4.	Declaration of Interest None.	
5.	Exclusion of Press & Public None.	
6.	Election of Deputy Chairman of the Council Cllr. D. Findlay was elected as Deputy Chairman of the Council.	
7.	Appointment of representatives to outside bodies Sea Dyke Charity – Cllrs. J. Graham, D. Findlay & M. Pearson. Longcake Education Foundation – Cllr. M. Wright. Hellrigg Community Fund Panel – Cllr. A. Sowden. Neighbourhood Forum – Cllrs. M. Wright & J. Graham.	
8.	Minutes RESOLVED that the minutes of the meetings held on the 10 February and 24 March 2015 be confirmed as a true record and signed by the Chairman.	
9.	Matters Arising Drains were sucked out near Coulthards but are still not right. No reply received from Cllr. Jefferson. Wolsty sign has still not been fixed. Sign at East Causewayhead has still not been resolved and the Clerk has requested a site meeting to resolve the issues.	
10.	Police Report Police Newsletter was received by email. Letter of thanks to be sent to Andy Robertson following his retirement from the Police force.	WEJ
11.	Cheque Signatories It was agreed that Cllrs. J. Graham, M. Wright and D. Findlay continue as cheque signatories.	
12.	Annual Subscriptions The Parish Council agreed to renew the Annual subscription to CALC for 2015/16 of £130.	
13.	Requests for financial assistance None.	

14.	<p>Payment of Accounts</p> <p>Cheque payments to 12 May 2015 were approved for payment by the Parish Council. A quotation was received from Zurich to cover the Parish Council's insurance liabilities of £240.33 or £236.18 per annum for a 3 year agreement. The renewal had not been received from Aon but the previous year's premiums amounted to £287.95. RESOLVED that the quotation from Zurich be accepted and the Parish Council opted for the three year agreement at a cost of £236.18 pa.</p>	
15.	<p>Accounts for the Year Ended 31 March 2015</p> <p>Accounts for the Year Ended 31 March 2015 were approved by the Parish Council and the Chairman was authorised to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the Year Ended 31 March 2015.</p>	
16.	<p>Review of effectiveness of the internal audit</p> <p>The Parish Council reviewed the effectiveness of the internal audit and is satisfied with the current system, whereby Mr Thackeray carries out the annual internal audit on behalf of the Parish Council.</p>	
17.	<p>Annual review of risk assessments</p> <p>The Clerk had produced a risk assessment and management report which was reviewed by the Parish Council. The risk assessment report was agreed by the Parish Council.</p>	
18.	<p>Correspondence</p> <ul style="list-style-type: none"> a) Solway Coast AONB – Ranger Service Events Letter – February/March 2015. b) Clerks & Councils Direct – March 2015. c) CALC Circular – March 2015. d) Affordable Housing: A Fair Deal for Rural Communities – Report of the rural housing policy review e) ACT Gazette – Issue 20 Spring 2015. f) West Cumbria Mining – Community Update – February 2015. g) CALC – April 2015. h) Active for Life – Wigton & North Allerdale Community Newsletter April/May 2015. i) CALC Circular – May 2015. j) Clerks & Councils Direct – May 2015. k) Tidelines – Issue 42 Spring/Summer 2015. l) Hopes Auctioneers – Lettings of Stints and Grassland for 2015 season – Auction to take place on Wed 25 March 2015 at 7.00pm at The Greenhill Hotel, Wigton. m) CALC – Any principal local authority which proposes to raise council tax by more than 2% will have to hold a referendum but the Government is not proposing to extend the referendum principles this year to town and parish councils. n) Friends of the Lake District new release: New grant scheme to help people discover and enjoy Cumbria. o) CALC – re: Local Council Precepts. Copy of NALC's full response to the draft settlement. A number of councils understandably made the point that the decision was rather late in the budget process. p) Department for Communities and Local Government – Transparency code for smaller authorities. q) MRWS: Implementing Geological Disposal. Following the Govt White Paper last year, initial work has been taking place with the intention of producing for consultation in the summer what will be called draft screening guidance. The guidance will follow a National Geological Screening exercise which aims to provide authoritative information that can be used in discussions with communities and may help Radioactive Waste Management (RWM), the developer of the geological disposal facility, focus its engagement activities. RWM has run a number of stakeholder events around the country to raise awareness of 	

	<p>the process set out in the White paper.</p> <ul style="list-style-type: none"> r) Cumbria Highways – Re: Giveway signage Seaville Crossroads – B5302. Maintenance budget is fully spent for 2014/15 but a works package will be put together and programmed in asap as of April. s) Cumbria Highways – Complaints in relation to flooding at Coulthards and drains along Causewayhead corner have been logged. t) Cumbria Highways – Signage issues. Signage is correct at both the crossroads off B5302 nr Seaville and Blackdyke end of the width restriction. Wolsty sign was removed from site and are trying to track it down. If not found, a new one will be ordered. u) Wigton Baths Trust – Letter of thanks for the donation of £50 from the Parish Council. v) Citizens Advice Allerdale – Letter of thanks for the donation from the Parish Council. w) Department for Communities and Local Government – Local Government Transparency Code 2015. x) ACT is running a ‘Community Led Planning – From Start to Finish’ training session at Thursby Parish Hall on 25th March. y) Cumbria Highways – re: East Causewayhead sign – The sign at the end of the road identified as regulatory sign is facing the wrong direction. There is no width restriction for this road which is why the blue advisory signs are in place at the other end. Arrangements will be made to have the sign turned round to face the appropriate direction. They believe blue advisory signage is adequate. z) Agenda for the Allerdale 3 tiers meeting on 26 March 2015 at Embleton Village Hall at 7.00pm. Minutes of general meeting held on 11 December at Allhallows Parish Hall. aa) Department for Communities and Local Government – Changes to the smaller authorities’ local audit and accountability framework – a guide. bb) CALC – Victory in Europe (VE) Day Celebrations. Local authorities are encouraged to participate in VE Day celebrations between 8 and 10 May. cc) Cumbria County Council – re: Unit 25, Causewayhead, Silloth. Complaint has been logged and David Hughes will get back in touch asap. dd) Cumbria Community Foundation – CCF is set up and organised to manage grant making funds. If any such charities in the community would like help CCF would assess the potential for managing the funds in such a way that ensures they are put to best use. ee) CALC Allerdale District – Minutes of the meeting held on 26 March 2015. ff) Cumbria County Council – Grant panel dates for all the forum areas are being set for the year. Refer to the website for details. http://www.cumbria.gov.uk/yourcommunitysupport/areasupportteams/yourallerdale/grantpaneldates.asp gg) Tidal Lagoon Power – Letter to introduce early stage proposals for the development of a Tidal Lagoon on the West Cumbrian Coast and see if the Town Council would welcome the chance to discuss plans in more detail. hh) Cumbria County Council – Consultation about the draft Cumbria Minerals and Waste Local Plan. Comments to be received by Monday 11 May 2015. Read and noted. ii) Letter from NALC’s Chairman and Chief Executive setting out an overview of progress against the first year of NALC’s strategic plan and outlining some of NALC’s plans for 2015/16. Read and noted. jj) Development of Allerdale Borough Council Overview and Scrutiny Committee Work Plan. Closing date for suggestions to be considered as part of the work plan development process is Monday 27 July 2015. 	
<p>19.</p>	<p>Planning Applications Allerdale Borough Council has approved the following:- Ref No: 2/2014/0903 Proposal: Proposed erection of replacement boundary fencing with associated landscaping Location: Hangar 43, Silloth Industrial Estate, The Airfield, Silloth Applicant: Atlas Concrete Ltd Ref No: 2/2015/0052 Proposal: Demolition of existing farm house and erection of two storey</p>	

	<p>dwelling Location: Park House, Silloth Applicant: Mr Robert Scoular</p> <p>Allerdale Borough Council has refused the following: Ref No: 2/2013/0227 Proposal: Proposed wind farm comprising of three wind turbines up to 115m tip height, with associated crane pads, substation building, anemometer mast, new tracks, new entrance plus temporary construction compound Location: Land at Carwath, Rosley, Wigton Applicant: Carwath Farm Wind Energy Ltd</p> <p>Cumbria County Council has granted the following planning application: Ref No: 2/14/9018 Proposal: Retrospective application for the storage, recycling and transfer off materials Location: The Old Airfield, Silloth Applicant: D.A. Harrison</p> <p>It was questioned whether members of the Council need training in relation to planning. No-one had been able to attend the training which Allerdale had recently provided. Clerk to put together some relevant information. Permission has been granted for the house at Longwood. It was agreed that in future the Parish Council would not agree to proposed plans unless they see the actual drawings.</p>	
20.	<p>Reports from Representatives on Outside Bodies</p> <p>Longcake Education Foundation – Donations of £70 each were given to the three Sunday schools and £300 to each of the day schools. A letter is to be sent from the Longcake Education Foundation to AONB to make enquiries about the school honours board.</p> <p>Sea Dyke Charity – The farm is going up for re-tenancy with interviews in June for new tenants. No grants given out this quarter due to expenses in and repairs to the farm, including new windows. The farm will be advertised locally. New tenants will need to prove what assets they have and provide a 5 year plan.</p> <p>Neighbourhood Forum – No meeting but there will be one shortly.</p>	
21.	<p>County Council Report</p> <p>No report.</p>	
22.	<p>Parish Plan</p> <p>Nothing to report.</p>	
23.	<p>Reports from Councillors</p> <p>Comments were made about the big yellow silos belonging to Atlas at the Docks in Silloth. Clerk to check regarding any recent planning applications.</p> <p>Armstrong’s wagons have been seen coming straight out at Balladoyle corner and go too fast on rural roads. There are al lot of wagons coming out of the block works. There are a handful of drivers who are particularly inconsiderate. A lot are still travelling down West Causewayhead road.</p> <p>Seaville – gutters have been cleaned out near Hughes’ and the soil dumped at the side rather than levelled off. Some gutters are still not draining properly.</p>	
24.	<p>Chairman’s Announcements</p> <p>No report.</p>	
25	<p>Date of next meeting</p> <p>Parish Council meeting – Tuesday 11 August 2015 at 7.30pm in Silloth Community Hall</p>	

Signed..... Date.....