

HOLME LOW PARISH COUNCIL

Parish Clerk: Wendy Jameson FMAAT,
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9 January 2019

Dear Councillor

You are summoned to attend the Annual meeting of Holme Low Parish Council which is to be held on Tuesday 15 January 2019 in the Community Hall, Petteril Street, Silloth commencing at 7.30pm. Please let me know if you are unable to attend.

Yours faithfully



W.E. Jameson
Clerk to the Council

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Minutes

To approve the minutes of the meeting held on 9 October 2018, as a true record.

5. Matters Arising

To consider any matters arising from the minutes of the last meeting.

6. Police Report

7. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

8. Financial Report

To receive an up-to-date financial report

9. Requests for financial assistance

To consider any requests for financial assistance.

10. Payment of Accounts

To authorise the payment of Accounts.

11. Accounts for Year Ended 31 March 2018

PKF Littlejohn LLP have completed the limited assurance review of the AGAR and have provided an External Auditor Report and Certificate.

12. Budget 2019/20

To consider the budget for 2019/20 and set the Precept for the coming year.

13. Correspondence

To receive the schedule of correspondence, notices and publications received since the last meeting and to note items marked as 'For Action' requiring action to be taken.

Publications & Magazines etc

- a) Tidelines – newsletter of the Solway Firth Partnership -Issue 49 Winter 2018.
- b) North West Coastal Access Monthly Update: October 2018.
- c) Clerks & Councils Direct – November 2018.
- d) ACT Gazette – Issue 31 Autumn/Winter 2018.
- e) CALC Newsletter – November 2018.
- f) CALC Training – Developing your skills – Jan to July 2019.
- g) CALC Newsletter – December/January 2019.
- h) North West Coastal Access Monthly Update – December 2018.
- i) Clerks & Councils Direct – January 2019.

For Information

- j) Allerdale Borough Council – Allerdale Local Plan (Part 2): Site Allocations. Comments to be received by 16 November 2018.
- k) Allerdale Borough Council – re: Whinclose, Seaville. The matter has not yet been pursued by Legal but they will be serving an enforcement notice, a copy of which will be sent to the Parish Council.
- a) Cumbria County Council – Working Together Programme – Webpage launch and briefing paper – <https://cumbria.gov.uk/yourcommunitysupport/workingtogether.asp>
- b) Invitation to CALC's 2018 AGM on 10 November 2018 at 10.30am at Newbiggin Village Hall, Penrith.
- c) Volunteers are being sought by Cumbria's Police & Crime Commissioner for Independent Custody Visiting (ICV) Scheme.
- d) CALC – Details of LEADER call for projects from Cumbria Fells & Dales and Solway, Border & Eden.
- e) CALC – Invitation to ACT Annual General Meeting and "Neighbourliness Works" Launch on Friday 19th October at Braithwaite Institute, Keswick.
- f) Great North Air Ambulance – Letter of thanks for donation of £100 from the Parish Council.
- g) CCC – Urgent Road closure – Seaville, Silloth for 1 day on 25 October 2018.
- h) CCC – Reactivation of road closure – Seaville, Silloth
- i) Cumbria Road Safety Partnership – Copy of the new policy for the use of Vehicle Activated Signs.
- j) Minutes of the annual meeting of the Allerdale district of the Cumbria Association of Local Councils held in September 2018.
- k) Citizens Advice – Email thanking the Parish Council for the donation of £30.00.
- l) CALC – Link to the Rural Services Funding guide.
- m) CCC - Urgent Road Closure - Whinclose Seaville nr Silloth for 1 day on 7 January 2019.
- n) NALC have just issued the S137 Expenditure limit for 2019-20 which is now £8.12.

For Action

- o) Update to NALC's Model Standing orders according to amendments set out in the Legal Briefing no: L09-18.
- p) Allerdale Borough Council – re: Transfer of Footway lighting to Town & Parish Councils

- q) CALC – re: Allerdale BC Footway lights letter. Further information about the proposed transfer of footway lighting to Parish/Town Councils.
- r) Allerdale Borough Council – Budget 2019/20 and Priorities Consultation. Responses required by 17 January 2019.

14. Planning Applications

The Parish Council considered the following application and recommended that it was approved:-

Ref No: 2/2018/0489 **Applicant:** Mrs Joanne Edmunds **Proposal:** Change of use from church to residence with minor external changes **Location:** St Paul's Church, Causewayhead, Silloth

15. Reports from Representatives on Outside Bodies

16. Allerdale & County Council Reports

To receive a report from the Allerdale & County Councillors.

17. Parish Plan

18. Causewayhead Cemetery Building

To receive an update.

19. To receive and consider reports from Councillors.

20. Chairman's Announcements

21. Annual review of Salaries

To review staff salaries for 2019-20, following the agreement reached by the National Joint Council for Local Government Services (NJC).

22. Date of next meeting Parish Council meeting

Tuesday 9 April 2019 at 7.30pm in Silloth Community