

Holme Low Parish Council
Minutes of the meeting held on Tuesday 13 October 2020 at 7.30pm via video conference

Present: Cllr. J. Graham (JG)

Councillors

D. Findlay (DF), M. Wright (MW) & C. Edmunds (CE).

Also present: Wendy Jameson – Parish Clerk (WEJ).

	<i>In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 this meeting was held by video conference call.</i>	
1.	Apologies None.	
2.	Declaration of Interest None.	
3.	Exclusion of Press & Public None.	
4.	Co-option The vacancies have been advertised and two applications received. It was agreed to co-opt Mark Orchard and Geoff Betsworth on to the Parish Council.	
5.	Minutes RESOLVED that the minutes of the meeting held on the 7 July 2020 be confirmed as a true record and signed by the Chairman.	
6.	Matters Arising None.	
7.	Public Participation There were no requests from members of the public to speak at the meeting.	
8.	Financial Report The Clerk provided an up to date financial report which showed a balance of £5,002.43 in the bank on 13 October 2020.	
9.	Requests for financial assistance The Parish Council considered the following requests for financial assistance:- a) Citizens Advice Allerdale – It was agreed that a donation of £50 be provided. b) Great North Air Ambulance – It was agreed that a donation of £100 be provided.	
10.	Payment of Accounts Cheque payments to 13 October 2020 were approved for payment by the Parish Council.	
11.	Correspondence a) Action for Communities Cumbria Gazette – Summer 2020. b) Action for Health and Mental Health Provider Forum Bulletin – 10 July 2020. c) Action for Health and Mental Health Provider Forum Bulletin – 24 July 2020. d) Cumbria Arts & Culture Network – Covid-19 Newsletter – 29 July 2020. e) Cumbria Local Nature Partnership (CLNP) News. f) Mental Health Provider Forum Bulletin – 30 July 2020. g) Allerdale & Copeland joint newsletter – 4 August 2020.	

- h) Cumbria Arts & Culture Network – Covid-19 Newsletter – 5 August 2020.
- i) Cumbria Arts & Culture Network – Covid-19 Newsletter – 12 August 2020.
- j) Action for Health and Mental Health Provider Forum Bulletin – 25 August 2020.
- k) Cumbria Association of Local Councils (CALC) - Developing your skills – August 2020.
- l) Cumbria Arts and Culture Network Newsletter 2 September 2020.
- m) Coronavirus (Covid-19) Update - Newsletter for the Allerdale & Copeland Area – Issue 16.
- n) CALC – Annual Review 2019/2020.
- o) Cumbria Arts & Culture Network Newsletter 23 September 2020.
- p) Action for Health and Mental Health Provider Forum Bulletin – 25 September 2020.
- q) Clerks & Councils Direct – September 2020.
- r) CALC – Web Accessibility Regulations – Copy of NALC’s guidance and reminder that all websites need to be compliant with the Government’s accessibility regulations by 23 September 2020.
- s) CALC – Notice of CALC A.G.M. 2020 – Saturday 26 September at 10.30am which will be held virtually.
- t) Cumbria Highways – Black & white sign at the end of West Causewayhead lane has been included in the future programme of painting to be done when funding allows. The sign on the approach to the Seaville junction is damaged and needs replaced but it was suggested that a smaller sign is required as the previous sign was too wide and obstructed the view of the traffic coming from the Calvo direction.
- u) Allerdale – Adoption of the Allerdale Local Plan (Part 2) was formally adopted on 22 July 2020.
- v) Allerdale – Review of the Allerdale Borough Council – Local Validation List for applications.
- w) CCC – Highways Asset Management Strategy 2020-2025 has been approved by Cabinet. The strategy can be read and downloaded in full on the county council’s website <https://www.cumbria.gov.uk/roads-transport/highwayassetmanagement.asp>
- x) CALC – Allerdale 3 tier meeting which will incorporate the Annual General Meeting (A.G.M.) of the Allerdale district of CALC on Thurs 17 September 2020 at 7pm and will be held virtually.
- y) Allerdale – Email to confirm that no election has been called in relation to vacancy on parish Council and therefore vacancy can be filled by co-option.
- z) Bendles Solicitors – re: Building at Causewayhead Cemetery - Email to confirm that the Parish Council will be responsible for the costs of utilities used rather than the installation of the pipe.
- aa) CALC – Copy of email from NALC clarifying which government business grants parish and town councils are eligible to apply for.
- bb) Allerdale – re: Dog Fouling PSPO response – Council’s consultation on the making of a Public Space Protection Order (PSPO) for the prohibition of dog fouling in the Borough.
- cc) CALC – Details of the ‘Respect the outdoors’ campaign from Department for Environment, Food and Rural Affairs (DEFRA).
- dd) CALC – Copy of CALC’s interim position statement on Local government reorganisation in Cumbria.
- ee) CALC – Nominations to CALC Executive Committee 2020. Nominations to be returned by 28 August 2020.
- ff) Allerdale Borough Council – re: Building at Causewayhead Cemetery – Email seeking information on the preferred location for the standpipe. Response sent after consulting with the Chairman.
- gg) Allerdale Area Support – Cumbria Emergency Support Helpline is closing at the end of August but won’t be completely dead as it is likely to be reactivated in any future local or national lockdown.
- hh) Allerdale District Annual meeting and 3 tier meeting – Copy of the annual report for

	<p>the year since the last AGM.</p> <p>ii) Cumbria County Council – County Council cabinet agreed to submit a proposal which would see the creating of a single new unitary council for the whole of Cumbria.</p> <p>jj) CALC – Guidance from national stakeholders briefly summarising the proposals and purpose of the Planning White Paper and its three consultations.</p> <p>kk) CALC – Notice of meeting – AGM Saturday 26 September 2020 at 10.30am via Zoom.</p> <p>ll) Ministry of Housing Communities & Local Government – Letter from Simon Clarke MP thanking local government for how they have responded to the challenge of ensuring vital council business continues by holding remote meetings.</p> <p>mm) Allerdale Borough Council – Invitation for parish councils to online information event about the new Allerdale & Lakeland Lottery on Monday 5 October 2020 at 4pm.</p> <p>nn) Allerdale Borough Council re: Proposed Footway Lighting Energy Costs – The decision has been made to postpone the imposition of energy costs on the Parish’s due to a number of factors.</p> <p>oo) Bendles Solicitors – re: Building at Causewayhead Cemetery - Confirmation that the water supply pipe has been repaired and the standpipe reinstated in the required location. Water supply has been reconnected. The stop tap is next to the road</p>	
12.	<p>Planning Applications</p> <p>Ref No: FUL/2019/0160 Proposal: Application for construction of 5 detached bungalows Location: Land opposite Verona, Blitterlees Amendment: Amended Information.</p> <p>Ref No: FUL/2019/0160 Proposal: Application for construction of 5 detached bungalows Location: Land opposite Verona, Blitterlees Amendment: Amended HTS – Flood Risk Assessment Issue 3.</p>	
13.	<p>Allerdale & County Councillor Reports</p> <p>No reports received.</p>	
14.	<p>Causewayhead Cemetery Building</p> <p>Leave until Projects Group meeting later.</p>	
15.	<p>Reports from Councillors</p> <p>Family wanted to pass on their thanks to John Graham for clearing holly, cutting back rhododendrons and other overgrown weeds in the churchyard. All the waste was burnt. Speed camera van has been at Causewayhead a couple of times but Sat Nav’s warn people when the cameras are there and drivers also warn each other.</p>	
16.	<p>Reports from Representatives on Outside Bodies</p> <p>Longcake Education Foundation – There should have been a meeting on 8 October but it was cancelled due to covid and everyone was consulted by phone. £250 each was given to the four schools. Coastal Community Team – Work has started between Allonby and Silloth which should be finished by Christmas. It is proposed to use any surplus funds on a new car park near the convalescent home and provide a new access to West Beach which will be an improvement. Dr Brian Irving is to continue as chair of the community team. Sea Dyke Charity – An outside meeting took place. Two new sheds are to be built and an old byre is to be knocked down. Tenant has spent £15k of his own money on concreting yard to the cubicle shed. He asked if Sea Dyke would re-concrete the silage shed floor. End of the house has a lot of moss on it which is to be pressure washed and treated. Price has been obtained for stripping off and replastering it. Two walls that were damaged are to be repaired and a price obtained. The cottage is now vacant as the tenant has died. An outside meeting is to be held on 17 November. Cottage is to be emptied and shed s taken away. Need to decide on whether to modernise the cottage and relet or advertised for sale as it is. Assets can be sold as long as the money is reinvested.</p>	

17.	<p>Chairman's Announcement</p> <p>Thanks everyone for turning up for the Zoom meeting, the Clerk for doing what she does and Cllr. Wright for providing her report. We can look forward to going on with two new members which will bring the Council back up to six.</p>	
18.	<p>Annual review of Salaries</p> <p>Following the agreement reached by the National Joint Council for Local Government Services (NJC), it was RESOLVED that the Clerk's hourly rate be increased from £11.00 p/h to £11.30 p/h from 1 April 2020, in line with the NJC recommendations.</p>	
19.	<p>Date of next meeting</p> <p>Parish Council meeting - Tuesday 12 January 2021 at 7.30pm.</p>	

Signed.....

Date.....